

**Custer County School District C-1**  
**Regular Board Meeting Minutes**  
**CCSD Library – August 11, 2020 – 10:00am**

1. **Call to Order Pledge of Allegiance @ 10:00am**
2. **Roll Call:** Dr. Terre Davis, Doreen Newcomb, Jake Shy, Patricia Vasquez & Newell Woodbury
3. **Public Comment:** Sam Frostman
  - Alternate learning options
  - Weekly programs on radio station & on marquee
  - Student of the Week photo on Board (slow down marquee if possible)
  - Communication from school to community
  - Thanked Troy for positive news reports in the year
4. **Consent Agenda:** - Motion to approve by Jake, 2<sup>nd</sup> by Patricia; Unanimous
  - Approval: Minutes of Regular BOE meeting 6/9/2020
  - Approval: Minutes of Special BOE meeting 6/23/2020
  - Approval: Minutes of Special BOE meeting 6/29/2020
1. **Reports and Discussion:**
  - Mike McFalls gave update on Black Hills Energy – our electric rebate was a little over \$9,000; Mark Eastland to be here for 9/8/2020 meeting with full update
  - Construction update: BCUs have been adjusted and modifications have been made there has been some improvement according to teachers; Mike Mitzner was given list of warranty issues – he has notified sub-contractors to fix; Clover is currently working on finalization of bells, clocks, etc., upgrading security cameras; Best Funds being wrapped up.
  - Substance Abuse Prevention Grant – Joe Vergilio said hiring is being done for a Health/PE/Lifeskills individual and we have hired a Grant Administrator; next steps will be a MOU with the County for their portion of the Grant; we are ahead of our deadlines.
  - Scenarios for returning school – Mike gave options for returning back to school – which will be contingent on orders from the State and County Health Depts; school website has been updated with back to school procedures as well as emails and calls have gone out to parents, news and government entities. First day of school is August 19<sup>th</sup>. We are offering an online option (students will be counted as part of our enrollment numbers). We have implemented numerous safety precautions and have invited parents to ask questions and express concerns. We are making use of the federal CARES money on technology equipment, extra sanitation supplies/equipment and also hired extra temporary help for Aug-Dec. We also have a Plan B (elementary in session, secondary online), Plan C (50/50 hybrid in-session and on-line courses) and a Plan D (full remote online lessons). Doreen posed a question for SpecialEd students if we went to a Plan B. We have a plan in place to work with those specific students and their needs.
1. **Approval/Action Items:**
  - Approval of New Hires: Alex Carpenter (Temp. Technology Aide), Jon Sargent (Temp. Instructional Aide), Patty Daulton (Temp. Custodial Aide) – Temporary Aides being paid under the CARES Act Fund. Approval of: Jennifer Cruzen (Reading Intervention Teacher), Janna Honea (Health/PE/Life Skills Teacher), Stacy Terrill (Life Skills Grant Coordinator), Michelle Caldwell (4<sup>th</sup> Grade), Madisen Henrich (Instructional Aide for Music/Choir/Band), Halie Lemons (Volunteer Volleyball Coach) – Approval by Newell, 2<sup>nd</sup> by Doreen; Unanimous

- Approval of Resignations: Keely Smith, Melinda Huckabay – Motion by Doreen, 2<sup>nd</sup> by Jake; Unanimous
- Approval of Retirement: Donna Eldridge – Motion by Jake, 2<sup>nd</sup> by Patricia; Unanimous
- Adoption of Resolution to Define “Actively Engaged in the Educational Process” and Student Attendance for 2020-2021 School year – Motion to approve by Doreen, 2<sup>nd</sup> by Jake (put in student handbook)
- Approval of School Re-entry Plan and Alternate Plans – Motion by Jake, 2<sup>nd</sup> by Newell
- Approval to enter into contract/agreement with auditors (Hoelting & Company) – Motion by Doreen, 2<sup>nd</sup> by Patricia
- Approval of MOU with Custer County Sheriff’s Dept. for School Resource Officer (SRO) – Motion by Jake, 2<sup>nd</sup> by Doreen. Note: Dr. Davis mentioned that it was one of the best written MOUs she had seen.
- Approval of MOU with BOCES for yearly services – Motion by Doreen, 2<sup>nd</sup> by Newell
- Approval of District Financial Report – Motion by Jake, 2<sup>nd</sup> by Dr. Davis
- Approval of Student/Parent Handbook and Code of Conduct – Motion by Jake, 2<sup>nd</sup> by Patricia
- Approval of Staff Handbook – Motion by Jake, 2<sup>nd</sup> by Newell
- Approval of CARES/ESSER expenditures (COVID Prep Hours) – Motion by Jake, 2<sup>nd</sup> by Doreen
- Approval of First Reading for BOE policy updates **\*as listed:** IC/ICA, EBBA, EBBA-R, EBCE, GBAB, JH, JLCC, KI, JBB, JII, ADC, GBA, GCE/GCF, GDE/GDF, JB, JF, JFBA, JFBB, JICDD, JICDE, JICEA, LBD – Motion by Doreen, 2<sup>nd</sup> by Dr. Davis
- Approval to adopt Bank Resolution to add new Business Manager and removed former from CCSD Bank accounts – Motion by Jake, 2<sup>nd</sup> by Newell
- Emergency approval, according to BOE policy BG, Mandatory Title IX Policy Updates to: AC-R-1 (Option 2), AC-R-2, AC-E-1, AC-E-2. Adding AC – Motion by Newell as read by Dr. Davis, 2<sup>nd</sup> by Jake

**1. Administration Reports:**

- a. **Principal’s Report:** PreK report – preparing for preschool to come back, plans on keeping students socially distanced as much as possible, going over scenarios for what it might look like if we go remote. New Student Orientation Aug. 29, Staff back on Aug. 17<sup>th</sup>, we have plans for classes on a 1:1 instructional format with 3<sup>rd</sup> – 12<sup>th</sup> grades having Chromebooks and K-2 will have tablets.
- b. **Athletic Director Report:** No JV Cross Country
- c. **Superintendent’s Report:** Reiterated Back to school plan with options. Buses will take temps before students get on buses – students will sit with family groups as much as possible; Traci will send letter to parents with new procedures. Elementary grades are encouraged to wear masks on buses. 3 entries into school building – temps taken at entry and then sent to classrooms. Colored vests for elementary classes so they know which class is theirs when at recess, etc. State will provide KN95 masks for staff – one each per week. We have additional radios ordered via the School Safety Grant. Adopt-a-Deputy will continue this year with elementary classes. We have a new SRO – Deputy James Barr – who will be on-site full-time.

1. **Public Comment:** Tracy Ballard of The Valley Beat posed questions about off-campus lunches for high school students – was concerned as it’s not a safe idea (due to COVID)

as well as having issues in the past. Joe mentioned there is no off-campus lunch at this time.

2. **Motion to adjourn** – Jake motioned to adjourn at 11:25am with a 2<sup>nd</sup> by Doreen. Next Meeting: September 8<sup>th</sup>, 4:30pm in the Library.

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**Board President: Dr. Terre Davis**

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**Board Secretary/Treasurer: Jake Shy**