

**Custer County School District C-1  
MINUTES**

**Special Meeting of BOE: CCSD Admin. Conference room – January 28<sup>th</sup>, 2020 3:00pm**

- 1. Call to Order – Roll call 3:00pm Dr. Davis, Doreen Newcomb, DeeAnna Pratt, Jake Shy, Newell Woodbury, Mike McFalls, Emily Goss, Tracy Ballard (The Valley Beat newspaper) in attendance.**
- 2. Action/Approval/Discussion**
  - a. Information – Draft Audit: Chris Parker of Hinkley & Co. gave a presentation reviewing the Draft of our 2019 audit with those present. No red flags, ready to issue. Our Final will be ready to submit 60 days from our extension deadline.**
  - b. Motion to approve revised budget with changes as per discussion – Motion: Jake, 2<sup>nd</sup> Doreen.**
  - c. Discuss Job Descriptions**
    - i. Superintendent – DeeAnna will re-format the Superintendent’s job description**
    - ii. Business Manager – discussion regarding posted job description vs actual working description was brought up.**
  - d. Discussion of Salary Adjustment for Business Manger took place. Continuation of discussion will take place when contracts are up for renewal.**
  - e. Motion to approve hire of Betsy Banks for Special Ed Aide made by Doreen, 2<sup>nd</sup> Jake**
  - f. Motion to approve hire of Gin Huffman as Temporary Admin. Assistant to Business Manager & Superintendent made by Jake, 2<sup>nd</sup> Doreen**
  - g. Motion to approve Job Description and posting of Temporary Reading Aide position made by Doreen, 2<sup>nd</sup> Jake**
  - h. Motion to accept resignation of Jim Bistodeau made by Jake, 2<sup>nd</sup> Doreen**
- 3. Motion to adjourn made by DeeAnna, 2<sup>nd</sup> Newell at 5:40pm**

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**Dr. Terre Davis – Board President**

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**DeeAnna Pratt – Board Secretary/Treasurer**