

Custer County School District C-1
Regular Board Meeting
CCSD Library – May 12th, 2020 – 10:00am

1. Call to Order and the Pledge of Allegiance
2. Roll Call – Dr. Davis, Doreen Newcomb, Jake Shy, Newell Woodbury
3. Approval of Agenda – **Doreen motioned to Approve Agenda “as amended”, Jake 2nd**
4. AD report was moved up due to conflicting schedule.
5. Retirement recognition – recognition of Jim Bistodeau’s time & experience given to our students as a HS teacher here at CCSD.
6. **Addition of the following: f) reinstate Cassie Walgren as mini auditor, g) cease Superintendent emergency powers, h) job description/salary range for Business Manager**
7. **Consent Agenda – Motion to Approve Consent Agenda items A thru J.i. by Jake, 2nd by Doreen - unanimous**
 - a. Approval: Minutes of the Regular Board Meeting on 4/14/2020
 - b. Approval: Minutes of the Special Board Meeting on 4/28/2020
 - c. Approval: Minutes of the Special Board Meeting on 5/5/2020
 - d. Approval: Property, Liability, and Fleet Insurance Renewal - Withdrawn
 - e. Acceptance with regrets resignations of Business Manager - Emily Goss, Band Director- Andrew Straight and Music/Vocal instructor - Sarah Peachey
 - f. Approval: Summer and Fall Coaches – A & B contract list
 - g. Approval: ESEA (Title Funds) General Assurances Form
 - h. Approval: Grant positions:
 - i. PE/Health Teacher/Substance Abuse Prevention
 - ii. Grant Administrator
 - i. Approval – Patrick Post, Homeschooler participation in CCSD Graduation per BOE Policy
 - j. Final Approval
 - i. Policy IHBK, IHBK-R Post-secondary and Workforce
 - ii. Tabled until June - Policy GBGL, GBGL-EGBGL-R – Emergency Leave Bank
8. Reports and Discussion
 - a. NV5 – Bells, clocks & PA system currently being worked on. A/C Units will continue to be worked on to fix noise levels. Completion of re-routing duct work in Library, Server room & Counselor’s office. Lisa wanted update on fiber connection between the main school building and the Admin building...?
 - b. Budget hearing will be June 16th at 9:00am – anticipating budget cuts from the State. Current 2020-2021 budget looks ok at this point. Plan on cutting supplies by at least 10%, no travel and we have cut 2 teaching positions. State to send \$97k for the CARES act.
 - c. Salary schedule – Proposed Step increase for staff.
 - d. Coaching/Activity/Club Stipends – Not approving new clubs/activities until budget stabilizes.
 - e. Business office efficiency improvement proposal – Aesop/AptaFund programs for time and tracking (Payroll & HR). It would be an add-on module(s) with a 6-month training & conversion process; cost would be approx. \$20k
 - f. Scenarios for summer school and returning to school – see Principal’s report

9. Approval/Action Items:

- a. **Tabled** - District Financial Report – Monthly Overview, Check Vouchers – Mike McFalls, Emily Goss - Business Manager
- b. **Motion to Approve Certified and Classified contracts for 2020-2021 made by Jake, 2nd by Newell - unanimous**
- c. **Motion to Approve Joe's Administrative Contract for 2020-2021 by Jake, 2nd by Newell - unanimous**
- d. **Motion to Approve Resolution recognizing CCSD staff's above and beyond efforts and exemplary dedication to continue services to students and families during COVID 19 stay at home order – by Jake, 2nd Doreen - unanimous**
- e. **Motion to Approve Draw 23 by Doreen, 2nd by Dr. Davis - unanimous**
- f. **Motion to Approve to reinstate Cassie Walgren as mini-auditor – by Jake, 2nd by Newell - unanimous**
- g. **Motion to Cease Superintendent emergency powers – by Doreen, 2nd by Jake – unanimous**
- h. **Motion to Approve Business Manager job description as amended – by Jake, 2nd by Newell - unanimous; Motion to Approve base salary range for Business Manager position starting at \$48k+/negotiable – by Doreen, 2nd by Jake - unanimous**

10. Administration Reports:

- a. Principal's Report – Teacher Appreciation luncheon on May 27th. Troy & Joe looking at long-term options for what fall return to school will look like. Possible blended in-person/on-line instruction. Letters of Intent (LOIs) to Return will be mailed out with a deadline of May 29th. Ex in Ed – possible funding for Special Ed instruction. State will use 2019/2020 Oct. Count numbers if schools report low enrollment. Possible "virtual" Kinder & PreK Roundup. Graduation on the 30th – social distancing will be practiced. Jake stated he was adamant about handing out diplomas personally. Doreen expressed concern with that. Seniors required to wear masks.

11. Superintendent's Report RFP for legal & auditor to be posted in local newspapers.

Working on Summer maintenance lists with Eugene & Sherrie. Working on auction list. Teacher Parade was recognized in the Sentinel. Joe & Mike would be conducting more home visits before the end of the year.

12. Board Interviews for Board Secretary/Treasurer will be on May 19th at 8:00am following will be a Special Board meeting.

13. Adjournment – Jake motioned to adjourn at 11:18am, 2nd by Newell

Dr. Terre Davis – Board President

Jake Shy – Board Secretary/Treasurer

Custer County School District C-1
MINUTES
Special Meeting of BOE: Library – May 19th, 2020

1. **Call to Order – Roll call 7:57am Dr. Davis, Doreen Newcomb, Jake Shy, Newell Woodbury. Also in attendance was Mike McFalls**
2. **Interview for replacement Board Secretary/Treasurer candidate: Patricia Vasquez**
3. **BOE District 1 new BOE Secretary/Treasurer – Jake motioned to approve Patricia Vasquez, Doreen 2nd – Unanimous**
4. **Swearing in of new BOE Secretary/Treasurer – Patricia Vasquez.**
 - a. **At this time, Cheryl Leonard notarized affidavit and Patricia Vasquez took her place as BOE Secretary/Treasurer for the duration of the meeting.**
5. **Financial report for May – Motion to approve by Jake, Doreen 2nd – Unanimous**
6. **Approval of Certified, Classified & Administrative contracts - Newell tabled, Doreen 2nd – motion failed**
7. **Dr. Davis motioned to accept/approve Certified, Classified & Administrative contracts – Pending salary and positions, Doreen 2nd – Unanimous**
8. **Approve paying Draw 23 – Motion to approve by Dr. Davis, Newell 2nd – Unanimous**
9. **Adjourned 8:56am**

Dr. Terre Davis – Board President

Jake Shy – Board Secretary/Treasurer