



**Custer County School District C-1  
Special School Board Meeting  
CCSD Library Wednesday, April 3rd, 2024: 4:15 p.m.  
AGENDA**

*"For the good of the students of Custer County Schools"*

**1. OPENING OF THE MEETING**

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- A. Call to Order \_\_\_\_\_ p.m.
- B. Pledge of Allegiance
- C. Roll Call

**2. APPROVAL OF THE AGENDA**

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**3. INTRODUCTION OF GUESTS**

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**4. CORRESPONDENCE TO THE BOARD**

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**5. PUBLIC COMMENTS**

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**6. ACTION ITEM**

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- A. Approval: Inclusion of non-voting faculty and staff in superintendent interviews: Sydney Benesch, Administration; Michelle Tillotson, FAC Representative; and, Donna Newell, Classified Staff Representative.
- B. Approval: The Secretary of the Custer County Board of Education, or their designee, shall retain the recordings for all executive sessions for the required record retention period.

**7. DISCUSSION ITEMS**

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- A. Public Forum with Superintendent Finalists – April 19
- B. Overview of the Candidate Interview Process – April 19
- C. Outline of Process Selection of Superintendent Finalists

**8. EXECUTIVE SESSION**

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The Board will vote to meet in executive session in accordance with CRS 24-6-402(4)(g) and 24-72-204(3)(a)(XI)(A) to consider documents protected by the mandatory non-disclosure provision of the Colorado Open Records Act and superintendent candidates

who are not yet finalists as defined by Colorado law.

**9. ACTION ITEM**

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- A. Approval: The Board will consider and take action to name one or more finalists for the position of Superintendent.

**10. TEN MINUTE BREAK**

**11. EXECUTIVE SESSION**

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The Board will vote to meet in executive session in accordance with C.R.S. 24-6-402(4)(f)(I) to discuss a personnel matter, specifically, the superintendent’s performance as it relates to the leadership, decision making, and communication in the operation of the school district.

**12. ACTION ITEM**

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- A. Approval: Under Section 11 of the Superintendent’s Contract, the Board deems it in the best interest of the District to place Jackie Crabtree on administrative leave with pay and benefits from April 3, 2024 to May 15, 2024, which is when she has been approved for vacation leave through her date of resignation on June 30, 2024, for the reasons discussed with her in executive session. The Board delegates authority to board member Reggie Foster to provide the notice of leave and supporting reasons in writing to Ms. Crabtree.
- B. Approval: Delegate a board member to communicate with the search firm McPherson & Jacobson in furtherance of initiating a search for an interim superintendent, and who will serve as the primary contact for district issues until the superintendent position is temporarily filled.

**13. NEXT MEETING**

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- A. Regular Board Meeting on Tuesday, April 9, 2024 at 4:30 pm in the School Library.

**14. ADJOURNMENT**

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- A. Meeting adjourned \_\_\_\_\_ p.m.

### **RULES FOR EXECUTIVE SESSION**

The discussion during executive session cannot stray from the matter(s) stated as the purpose(s) for going into executive session.

The board is not allowed to adopt any proposed policy, resolution, regulation, or take any formal action in an executive session.

If the board wishes to confer with its attorney during an executive session and it did not specifically announce its intent to do so prior to convening the executive session, the board should return to public session, make an additional topic announcement citing the statutory authority for conferring with its attorney, and vote on whether to convene in executive session for this purpose.

The board must maintain a log of the amount of time spent on each topic during executive session and include the log in the minutes for that session. The minutes of any board meeting at which the board convenes in executive session must be posted on the board's website not later than 10 business days following the meeting at which the minutes are approved by the board. If the board does not maintain a website, the minutes must be published in the same manner as the board regularly provides public notice. In addition, discussions that occur at executive session must be electronically recorded, with two exceptions. First, if the executive session is held to discuss an individual student matter, boards are not required to make any record of the executive session. Second, if the executive session is held to receive legal advice from an attorney on a particular matter, an electronic recording must be made of the statutory citation authorizing the board to meet, but the board is not required to record the actual discussion. The recording must be retained for at least 90 days following the meeting at which the executive session occurred.