

**PROCEEDINGS OF THE BOARD OF EDUCATION
CUSTER COUNTY SCHOOL DISTRICT C-1**

**Special School Board Meeting:
CCSD Library Feb. 19, 2024**

“For the good of the students of Custer County Schools”

Link for audio attendance is located on the district calendar on the district website

THE BOARD OF EDUCATION OF CUSTER COUNTY SCHOOL DISTRICT MET IN SPECIAL SESSION IN THE CUSTER COUNTY LIBRARY.

The meeting was called to order by Joseph McCarthy, BOE President, at 4:15 p.m. The Pledge of allegiance was recited. Roll call was taken, a Quorum established, and the following were present:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Jordan Benson
Director | <input checked="" type="checkbox"/> Jennifer Kriegh
Secretary/Treasurer | <input checked="" type="checkbox"/> Joe McCarthy
President |
| <input checked="" type="checkbox"/> Reggie Foster
Vice President | <input type="checkbox"/> Vacancy
Director | |

Administration in Attendance

- | | |
|--|---|
| <input checked="" type="checkbox"/> Jackie Crabtree,
Superintendent | <input type="checkbox"/> Donna Newell, Assistant to
Administration |
| <input checked="" type="checkbox"/> Sydney Benesch, Principal | <input checked="" type="checkbox"/> Charlotte Lindaman, K-12
Accounting; |
| <input type="checkbox"/> Zachary Bissell, Assistant
Principal/Athletic Director | |

Agenda Approval

MOTION: Jordan Benson moved to approve the agenda.

Motion Passes unanimously.

Guests in Attendance

Trent Stafford, Rachel Simmons, Dr. Linda Brown, Dr. Cliff Brown

Correspondence to the Board

None

Open Vacancy Board Interview

The BOE interviewed Trent Stafford and Linda Brown regarding their interest in fulfilling the open BOE Director position.

MOTION: Reggie Moved that the board move into executive session to discuss and review personnel matters pursuant to C.R.S. § 24-6-402(4)(f), specifically the

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superintendent’s quarterly performance evaluation and relationship with the board.

Motion carried unanimously

Executive Session Record

5:26 pm recess to executive session.

5:33 PM, Executive Session began. Jacquelynn Crabtree was invited into the Executive Session to discuss quarterly review

6:25 PM Jacquelynn Crabtree was excused from executive session to allow the board to discuss the quarterly review.

6:45 PM Jacquelynn Crabtree was invited into executive session to finish the quarterly review.

6:58 PM Adjourn Executive Session

Joe McCarthy recalled the regular session at 7:00PM

The BOE did not adopt any proposed policy, resolution, regulation, or take any formal action in an executive session.

MOTION: Reggie moved that we consult with Kristen, board counsel, for leadership planning through the end of the year.

Motion carried unanimously

Adjournment:

Reggie Foster moved to adjourn the meeting.

Motion carried unanimously

Meeting adjourned at 7:04 pm.

Joseph M. McCarthy

Joe McCarthy, BOE President

Jennifer R. Kriegh

Jennifer Kriegh, BOE Secretary

February 7, 2024

Trenton V. Stafford
51557 Highway 69
Westcliffe, CO 81252
(719) 371-1239

RE: Letter of Interest

Dear Custer County School Board:

I am interested in filling the School Board vacancy. I have been very involved with Custer County athletics over the past three years and believe my background in finance and executive management roles in my professional career can assist the School Board in making critical financial and hiring decisions in the months ahead.

I grew up in a small town in rural Oklahoma and attended Oklahoma State University earning a degree in Commercial Bank Management and Finance. Our family has lived in Custer County since September of 2009, where we have owned and operated commercial and agricultural businesses since that time. We have been involved in the community through various organizations and currently serve or have served on a number of Boards for non-profit organizations in the region.

Since 2012, I have also been the Colorado Market President for a family-owned community bank, Kirkpatrick Bank. Currently, I am the Chief Lending Officer for

Kirkpatrick Bank as well as the Colorado Market President and serve on its Board of Directors.

I would encourage a discussion concerning my interest in filling this vacancy and can be contacted at the number noted within this Letter of Interest.

Sincerely,

A handwritten signature in black ink, appearing to read 'Trenton V. Stafford', with a long horizontal flourish extending to the right.

Trenton V. Stafford

**AFFIDAVIT OF SCHOOL DIRECTOR CANDIDATE
ON QUALIFICATIONS FOR OFFICE**

This is to certify that I, Trenton V. Stafford, a candidate for the office of School Director of the Custer County School District C-1, do fully meet the qualifications of the office I am seeking as set forth in Colorado statute. Further, I affirm that I have never been convicted of commission of a sexual offense against a child.¹

Signature

Date

2-7-24

STATE OF COLORADO

COUNTY OF

Custer

} ss.

Subscribed and sworn to before me this 7 day of February, 2024.

By Trenton V. Stafford.

WITNESS my hand and official seal.

Kaley Smerchek
Notary Public

My commission expires: April 27, 2027

(SEAL)

KALEY SMERCHEK
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20234015952
MY COMMISSION EXPIRES APRIL 27, 2027

¹ For purposes of this document, "convicted" includes having pleaded guilty or nolo contendere or having received a deferred judgment and sentence; except that a person shall not be deemed to have been convicted if the person has successfully completed a deferred sentence. C.R.S. 22-31-107 (5)(c).

For purposes of this document "sexual offense against a child" means any of the offenses described in sections 18-3-305, 18-3-405, 18-3-405.3, 18-3-504(2), 18-6-301, 18-6-302, 18-6-403, 18-6-404, and 18-7-402 to 18-7-406, C.R.S., and any of the offenses described in sections 18-3-402 to 18-3-404 and 18-7-302, C.R.S., where the victim is less than eighteen years of age. "Sexual offense against a child" also means attempt, solicitation, or conspiracy to commit any of the offenses specified in this paragraph. C.R.S. 22-31-107 (5)(b).



Trenton Stafford
Chief Lending Officer
Colorado Market President
Kirkpatrick Bank Board of Directors

Trenton Stafford joined Kirkpatrick Bank in October, 2012. He has over 19 years experience in commercial banking. His previous banking career was with Bank of Albuquerque in New Mexico and Colorado State Bank and Trust in Denver, Colorado, where he was senior vice president and head of the commercial real estate group.

Stafford, who holds a dual degree in finance and commercial bank management from Oklahoma State University, left the banking profession in 2007 to work with a client, Hunt Development Group out of El Paso, Texas. As the real estate market wound down over 2009, Stafford made investments in several small businesses in Southern Colorado, which he continues to support today and relocated to Westcliffe, Colorado with his wife Pepper and two boys, Ben and Sam.

Stafford serves on the Central Peaks Regional Council, Colorado Springs Fine Arts Center Foundation Board, Deacon Board of the Sangre de Cristo Cowboy Church, Custer County Head Boys Basketball Coach and much more. Under his direction, Kirkpatrick Bank is very involved in their various communities across the Front Range, supporting many significant non-profits dedicated to serving seniors, children, Veterans, and cultural organizations.

**AFFIDAVIT OF SCHOOL DIRECTOR CANDIDATE
ON QUALIFICATIONS FOR OFFICE**

This is to certify that I, LINDA ELAINE BROWN, a candidate for the office of School Director of the Custer County School District C-1, do fully meet the qualifications of the office I am seeking as set forth in Colorado statute. Further, I affirm that I have never been convicted of commission of a sexual offense against a child.¹

Linda Elaine Brown
Signature

January 30, 2024
Date

STATE OF COLORADO }
COUNTY OF Custer } ss.

Subscribed and sworn to before me this 30th day of January, 2024.

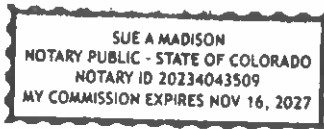
By Linda Elaine Brown

WITNESS my hand and official seal.

Sue Madison
Notary Public

My commission expires: Nov 16, 2027

(SEAL)



¹ For purposes of this document, "convicted" includes having pleaded guilty or nolo contendere or having received a deferred judgment and sentence; except that a person shall not be deemed to have been convicted if the person has successfully completed a deferred sentence. C.R.S. 22-31-107 (5)(c).

For purposes of this document "sexual offense against a child" means any of the offenses described in sections 18-3-305, 18-3-405, 18-3-405.3, 18-3-504(2), 18-6-301, 18-6-302, 18-6-403, 18-6-404, and 18-7-402 to 18-7-406, C.R.S., and any of the offenses described in sections 18-3-402 to 18-3-404 and 18-7-302, C.R.S., where the victim is less than eighteen years of age. "Sexual offense against a child" also means attempt, solicitation, or conspiracy to commit any of the offenses specified in this paragraph. C.R.S. 22-31-107 (5)(b).

Dr. Linda Brown

P.O. Box 1324
Westcliffe, CO
(719) 204-4720
dr.lindabrown@gmail.com

January 24, 2024

Joe McCarthy, President


Custer County School Board
Westcliffe, CO

Dear School Board Members,

I would like to express my interest in serving Custer County Schools as a replacement for the resigning member. Having been an educator for over 4 decades, I feel my experience and training would be an asset to your team.

Thank you for your kind consideration,

Sincerely,



Linda Brown

It is my belief that our district should function like a family, full of heart. I want to support the progress and success our district had achieved pre-COVID 19 and again create an atmosphere of caring and harmony. As a five year resident of Custer County, I am concerned about the direction the district is headed, with school attendance and test scores declining, family/community engagement limited, and staff turnover. It is important to me that we keep the education, safety, and well-being of each student at the forefront of our decisions.

I feel that my training and experience could be a real asset to our district, especially my knowledge of curriculum and Northwest Evaluation Association(NWEA) test data usage to improve our students' performance on the required standardized test. (This test is currently being used by our district.) As a national trainer for NWEA, I not only traveled across the country helping districts implement this assessment *for learning*, but also helped teachers learn to interpret the individual student data. *“MAP Growth, part of the Growth Activation Solution from NWEA, is the most trusted and innovative assessment for measuring achievement and growth in K–12 math, reading, language usage, and science. It provides teachers with accurate, actionable evidence to help inform instructional strategies regardless of how far students are above or below grade level. Using MAP Growth as part of a comprehensive and balanced assessment plan, teachers can confidently tailor instruction to challenge every student, whether they are below, at, or above grade level. MAP Growth student reports also present realistic learning goals by subject areas so that, through a teacher’s guidance, students can individually see their progress and be inspired to take charge of their own learning.”* <https://www.nwea.org/map-growth/> When knowledgeably implemented this strategy routinely improves student motivation, achievement, and therefore attendance.

We are blessed that Colorado allows parents a great amount of freedom to choose the venue for their children’s education. As a Board member, I feel this right must be respected and that the district needs to work closely with families to support their children’s academic and social success. Having been a homeschool mother with a special needs child (with epilepsy) and his five siblings, I have an empathic understanding of the challenges involved and hope to be a link to this component of our community.

Having reviewed the district website, I noted that this new Board will most likely be instrumental in the creation/revision of the District C-1 Strategic Plan since it is dated 2019.

As a previous superintendent/principal, I have been intricately involved in this laborious task and would be a valuable team player in the undertaking.

The chief goal of my professional life has been to invigorate the minds and hearts of those I touch and provide for them opportunities to succeed. I would count it a privilege to share the wealth of knowledge, which I have obtained through my teaching and life experiences to better equip others for their place in our changing world.

Thank you for taking the time to review my website

<https://sites.google.com/view/dr-linda-brown-custer-school> which includes my professional credentials including; Doctorate in Educational Leadership, Specialist Degree in Educational Leadership, Masters in Education Using Computers, and, from University of Colorado, a Bachelor of Science in Elementary Education. You will also find my educational experiences as a College Instructor, Superintendent, Principal and teacher.

Respectfully, Linda Brown

Dr. Linda Hunt Brown
PO Box 1324
Westcliffe, CO 81252

<https://sites.google.com/view/dr-linda-brown-custer-school>

EDUCATION

- Doctorate of Educational Leadership Montana State University, Bozeman, Montana. (Minor in Technology)
- Specialist Degree in Educational Leadership Chadron State College, Chadron, Nebraska. (Minor in Technology)
- Masters of Education in Computers Lesley College, Cambridge, Massachusetts. (cum laude)
- BS in Elementary Education University of Colorado (with honors)

WORK HISTORY

September 2015-Current (Adjunct online) **Associate Professor** [Chadron State College](#) (CSC) Chadron, Nebraska Instruction of Educational Administration Master's program. Course loads include: EDAD-629 FUNDAMENTALS OF SCHOOL ADMIN; EDAD-634 SCHOOL BUSINESS MGMT/FINANCE; EDAD-633 SCHOOL ADMIN & LEADERSHIP; EDAD 639 PRACTICUM/INTERNSHIP; EDAD 638 PERSONNEL ADMINISTRATION; Multiple technology courses. Served as President of the Regional Southeast Women's Presbyterian Ministry. Taught after-school Lego Robotics for Elementary Sylvan students.

September 2010-2014 **Assistant Professor** [Chadron State College](#) (CSC) Chadron, Nebraska Instruction of Educational Administration Master's program and undergraduate technology for teachers. College representative to ESU 13 Superintendent's consortium and Highway 20 consortium. Serve on CSC International Study Abroad Committee and CSC Technology Committee. Liaison to Nebraska Legislative Educational Administration Rule 24 Credential Committee. Student teacher-intern supervisor. Completed Quality Matters training. Received grant for educational technology improvement.

September 2006-June 2010 **Superintendent** [Wyola School District](#) Wyola, Montana (Wyola School is a small, Native American K-8 school located on the Crow Indian Reservation.) Worked with the Office of Public Instruction on school improvement for NCLB. Have reduced class size, implemented reading and math recovery, added a vocabulary improvement program, renovated existing building to add classroom capacity, revised student handbook, reviewed Board policies, added security and facilities management procedures, opened a community library in the school, added computer-assisted adult high school graduation program, implemented Northwest Evaluation

Association (NWEA) assessment for school improvement, upgraded network, added computer access in the classrooms, and created district website with email access. Applied for, received and managed all federal programs (all Title programs, Impact Aid, ARRA grants/funding, School Lunch program) and grants (Coal Board Grant (\$90,000), OPI Professional Development Grant (\$150,000 and \$100,000), OPI Summer Professional Development Grant (\$20,000), E-rate (@\$50,000), Russ grant for electronic learning (\$67,000), Department of Commerce(\$4200), and Governor's ARRA grant (\$18,000).

September 2005-May 2010 **Instructor** [Little Big Horn College](#) Crow Agency, Montana
Instructing for Computer Science and Education. Teaching Multimedia, HTML, Programming, Nutrition, Computerized Accounting, Computer Basics, Introduction to Information Systems, Educational Research, and Business Communications. Served as Faculty Council President. Accompanied and supervised four LBHC students to NASA Space Center Summer Research Institute in Houston, Texas. Wrote and received several grants: AIEHEC/NASA for \$70,000 for computer programming robotics course, NASA Summer Research Experience (\$35,000), participated in writing for grants from RIMI for \$2.5 million over 5 years, and Wisdom Grant for \$750,000 over three years..

2001-2011 **National Core Faculty/Instructor** [Lesley University](#), Cambridge, MA
Instructor in the Masters in Education: Technology Outreach Program. Taught classes: 1) dealing with the impact of technology on society and schools with focus on the change process and grant-writing; 2) understanding computer structure including hardware, operating systems, and networking; 3) developing and understanding assessment using technology for learning. These classes were published on BlackBoard and students published assignments on the course site. Worked on committee to revise and create course curriculum, summers 2002, 2003, and 2004 in Cambridge.

2008-2009 (school year) **School Coach** Office of Public Education Helena, Montana (Title I division) Assigned to a "failing" K-8 district as school improvement coach. Worked with the leadership and school improvement team to collect and evaluate data and implement change.

2005-2007 (Summers only) **Adjunct Instructor** Montana State University, Bozeman, MT Online instructor for Northern Plains Transition to Teaching(NPTT) EDCI 557 Brain Research and Learning. Taught a course using WebCT to professionals who were working as teachers and becoming certified through this online program.

2003-June 2005 **Superintendent/Principal** Ophir School District, Gallatin-Gateway, Montana –**Implemented NWEA MAP test**. Implemented SETS teacher evaluations, reconfigured classroom layout, added computer lab to the elementary wing, applied for and received E-rate funding for District and the Community Library. Expanded after-school programs and funding through the United Way KidsLINK grant. Worked on Public Relations, Ophir School Fund, and Facilities committees. Represented the district as a Charter member of Big Sky Rotary Club. Implemented revision of curriculum guides

to align with state standards. Served on the Big Sky Institute steering committee (an extension of Montana State University which links K-12 education with MSU research scientists and students) and as a principal agent in their National Science Foundation Grant. Maintained the district website. Served on the regional Special Education Cooperative Board.

June 97-August 2003 **Consultant** Fairway Enterprises Worked as sales and research consultant within the Web Page Design Division. Helped create and manage websites.

2002-2003 **Graduate Teacher Assistant** (GTA) Montana State University, Bozeman, Montana – Helped to facilitate on-line School Finance class, Elementary Curriculum class, and supervised independent study School Finance class within the MA Educational Leadership Program. Dissertation and research topic--“Barriers to Women Certified in Educational Leadership in Montana including American Indian Women Teachers” funded through the Wallace-Readers Digest’s SAELP grant.

2001-2003 **National Trainer** [Northwest Evaluation Association](#) (NWEA), Portland, Oregon -- Provided training to trainers for the Idaho state test produced by NWEA, including in-depth computer facilitated testing and also interpreting the reports for teacher and district-wide assessment and school improvement. Also did trainings in multiple districts across the USA.

2001-2002 **Assistant Superintendent**, Technology and Assessment, Chadron City School, Chadron, Nebraska Implemented SASI Student Management system, continued improvements in the district-wide LAN system. Did professional development in school improvement using test data. Facilitated development of standards-based curriculum guides and tracking of standards within the assessment process. Represented Chadron in Portland, Oregon, and **chosen to be a Northwest Evaluation Association's National Facilitator traveling to other districts to do on-site training in MAP and Data Interpretation workshops to improve student learning.** Received E-rate funding. **Coordinated the district's development of curriculum guides** in all subject areas. Chosen by the Regional Educational Service Unit (ESU) to serve on the technology/assessment/school improvement steering committees. Maintained computers for the district. Added an additional T1-line for remote home Internet access for staff. . Edited and published on-line Master’s in Educational Leadership courses in School Law, School Finance, and School Facilities for Chadron State College using BlackBoard.

1999-2001 **District Technology Coordinator** Chadron City School, Chadron, Nebraska. Implemented district-wide up-grades to LAN system. Added three new Internet labs. Did extensive professional development in technology skills and integration. Led technology steering committee in adoption of district technology goals and assessments creating a 5-Year Technology Plan. Received FutureKids certification. Received Abacus and Distance Learning training. Added Distance Learning lab to High School. Taught evening technology classes for Chadron State College in Microsoft Word, Excel, and Publisher. Received two grants and E-rate funding for the district. Edited and published on-line courses for Chadron State College using BlackBoard.

1998 Summer **Instructor** Golden Triangle Consortium. Presented two workshops for credit at MSU Northern. (Multimedia in the Classroom and Web Pages for Teachers) Also was the Grant Team leader for Teacher Training Grant for MSU Northern-received \$150,000.

1998-1999 **Elementary Principal /Director of Technology and Media**, Box Elder Independent School District, Box Elder, Montana. Implemented the Positive Action Discipline Program to enhance student behavior. Instituted community outreach with a weekly Internet Open Lab. Worked with a drug intervention program-taught Insight class for positive-tested students. Wrote and received E-rate funding for the district; then administered follow-up procedures. Wrote and received a Tech Challenge Grant for \$350,000. Presented at the Parent Institute, two evenings, a community involvement project. Implemented Microsoft's ATTP program for Network Essentials and Windows NT for Microsoft Certification. Taught Visual Basics and Microsoft Windows NT class. Introduced video editing and video-conferencing. Produced the school's web page. Helped with production of the school paper. Served on the Technology Steering Committee for Golden Triangle Cooperative, a 44-district consortium with responsibilities including curriculum benchmarks for districts, web page production, and grant writing.

December 1998 and May 1999 **Instructor** University of Montana, Missoula, MT. Instructor continuing education classes for teachers on Multimedia production and presentations.

June 1998 **Instructor** Montana State University, Northern, Havre, MT. Instructor for continuing education classes for teachers on Web page production and site management.

1997-98 **Director of Technology and Media**, Box Elder Independent School District, Box Elder, Montana Developed Five-Year Technology plan. Wrote and received grant funding for the district. Administered grant funds. Provided in-service training for staff. Implemented district-wide Intranet and Internet system. Presented at the Parent Institute, a community involvement project. Taught Visual Basics and Publisher. Served on the Technology Steering Committee for Golden Triangle Cooperative, a 44-district consortium with responsibilities including curriculum benchmarks for districts, web page production, and grant writing.

June-July 1997 **Instructor**, Flathead Valley Community College, Kalispell, MT. Instructor continuing education classes for teachers on Internet use and Web page production. Instructor for credit classes for teachers on computer multiple uses in the classroom. Uses included word processing, graphics, databases, Internet, spreadsheets, and web page production. Instructor for Upward Bound program on Internet researching for term papers and also produced the College Upward Bound web page. I researched and developed the curriculum for these courses through multiple resources and experiences.

1995-1996 Middle Grades **Teacher**, Cross Current Christian School, Whitefish, MT. Fifth grade homeroom duties with classes in religious studies, spelling, science, and social studies. Developed science curriculum and taught science for 5-8 grades.

1993-1995 Elementary **Teacher**, Flathead Christian School, Kalispell, MT. As a fourth grade teacher, I created all my own science projects. Individualized art instruction, adapting lesson plans to allow individual expression. The following year I developed a school-wide, specialized, hands-on science program including an experimental science lab course for each elementary level (1-6). Wrote and instructed grade level specific art classes for the elementary classes.

1987-1993 Homeschool **Teacher**, Central Christian School, Marble Falls, TX. Instructed six-eight students each year as follows: 1st grade-3 years; 2nd, 3rd, 5th and 7th grades-2 years; and 4th, 6th, 8th, 9-12th grades-1 year. In this unique experience, similar to the old one-room schoolhouse, I developed overall curriculum integration understanding (K-12) and time and resource management skills.

1980-1984 **Founder/Administrator**, Cross Currents Christian School, Whitefish, MT. Did incorporation and nonprofit status legal documentation and filing. Performed administrative duties: personnel director (hired personnel and did in-service training), director of curriculum research (researched and ordered all texts and supplies), and public relations (fund-raising, collected enough funds to start and maintain school, did all publicity, handouts and brochures for public distribution, organized and spoke at informational community meetings).

HONORS AND PRESENTATION

- 2011 October Facilitator/Presenter Civility Conference, Chadron State College, Nebraska, *Cyber Bullying*.
- 2011 July Virtual presentation EDULEARN 11 Conference in Barcelona, Spain *Enhancing Science, Technology, Engineering, and Mathematics (STEM) Instruction Through Robotics In Native American High Poverty Populations*
- 2010 March Presented at the National Innovations Conference in Baltimore, Maryland on *Strategies for Teaching Students of Poverty Online Courses*.
- 2008 November Presented at the CITI National Conference in Salt Lake City, UT on using Robotics to enrich programming courses.
- 2008 July Supervised four LBHC students and attended NASA Summer Research Institute on robotics
- 2007 November Presented at the CITI Conference in Nashville, TN on *E-commerce*.
- 2007, March Presented at the Innovations 2007 National Conference in New Orleans on *Assessment FOR Learning using Technology*.
- 2006, March Presented at the MIEA conference, Billings, MT *Enhancing Crow Language instruction with MultiMedia*.
- 2004, July Doctoral thesis presented at the Joan L Curcio International Women's Leadership Conference, Oxford, England.

- 2004 Presenter Regional RoundUp Conference: Grant Writing (Pre-conference half-day workshop)
- 2003 Presenter National Conference of Women in Educational Leadership-Topic: *Women's Perspective on Barriers to Becoming Educational Leaders in Montana*
- 2002 May Delivered the Invocation and Benediction for Chadron State College Commencement
- 2002 March 12 Northwest Evaluation Association (NWEA) Idaho State Conference Facilitator
- 2002 February 1 NWEA National facilitator Denver Think Tank
- 2001 September 10 NWEA National facilitator Measured Academic Progress (MAP) (electronic leveled CRT) Administration Council Bluffs, Iowa
- 2001 August 16 NWEA National facilitator MAP Administration Mulvane, Kansas
- 2001 August 7-9 NWEA National facilitator Using Data Portland, Oregon
- 2001 March 31 NWEA National facilitator Introduction to MAP Plano, Texas
- 2001 March 22-26 NWEA National facilitator Interpreting Reports (MAP) Portland, Oregon
- 2001 February 14 & 16 NWEA National MAP facilitator Portland, Oregon
- 2000 September Inducted into KAPPA DELTA PI Honorary Educational Society
- 2000 November Chosen to be on the Star's Steering Committee
- 1999 February 14 & 16 Presenter Round-Up Conference (presenting two-one hour sessions on The Stress of Technology and two-two hour workshops on using Publisher).
- 1998 December 5 & 6 and 1999 May 7 & 8 Presenter Multimedia Workshop (2-day intensive training for teachers)
- 1998 October 28 Inducted into the International Who's Who in Informational Technology.
- 1998 October 15 Presenter MEA (Montana Education Association-state teachers' conference) Publisher and PowerPoint demonstrations.
- 1998 October 14 Presenter MCEL (Montana's Administrators' State conference) The Stress of Technology-Dealing with Change (New trends in technology)
- 1997 February 13 Presenter Round-Up Technology Conference (regional-4 states) Dealing with Change

COMPUTER SKILLS

- ClarisWorks (Macintosh), WordPerfect, and Microsoft Office
- HyperStudio, Prezi, PowerPoint (presentation tools)
 - Adobe Premiere, iMovie, Microsoft Movie Maker (Video capture and editing)
- WebPages production (HTML, Front Page)
- Robotics programming (various products/programs), MircoWorlds, Visual Basics, and HTML

OTHER SKILLS/INTEREST

- Served on Christian Women's Ministries
- Helped run a family-owned multimillion dollar International Commodities newsletter

- Professional Trainer for FutureKids-designed to teach teachers how to integrate technology
- Change Process Instructor-trained teachers and administrators in CBAM process
- S'cool Moves- received training in brain stimulating and developing movement and activities
- Behavior Programs: received training in Montana Behavior Initiative and Positive Action
- Head Start CDA National Supervisor
- Helped edited and published four books on Economics and Market trends
- Managed a profitable gentleman's farm raising and marketing llamas
- Private Pilot's License
- Personal Travel outside of the USA spans three continents with international activity in Italy, Germany, England, Isle of Mann, Scotland, Canada, Mexico, Uruguay, Argentina, Panama, and many Caribbean Islands.

Other items shared on my website,

<https://sites.google.com/view/dr-linda-brown-custer-school>

- Mission Statement
- Educational Philosophy with My Beliefs About Teaching and Learning
- Letters of Recommendations
- Transcripts
- Licenses and certifications



LINDA BROWN

FOR CUSTER COUNTY SCHOOL DISTRICT BOARD DIRECTOR

WEBLINK <https://sites.google.com/view/dr-linda-brown-custer-school>

Dr. Linda Hunt Brown, Educator Welcome · Curriculum Vitae · Teaching and Learning

Our district should function like a family, full of heart. I want to support the progress and success our district had achieved pre-Covid and again create an atmosphere of caring and harmony. I am concerned about the direction the district is headed, with school attendance and test scores declining, family/community engagement limited, and staff turnover increasing. It is important to me that we keep the education, safety, and well-being of each student at the forefront of our decisions. I feel that my training and experience would be a real asset to our district, especially my knowledge of curriculum and Northwest Evaluation Association(NWEA) test data usage to improve our students' performance on the required standardized test.

The chief goals of my professional life have been to invigorate the minds and hearts of those I touch and to provide to them opportunities for success. I would count it a privilege to share the wealth of knowledge that I have obtained through my educational experience to equip others for their place in our changing world.

Thank you for taking the time to review my website which includes my professional credentials and educational experiences. (To navigate to my curriculum vitae, teaching and learning philosophy, letters of recommendations, past certifications, and transcripts on your phone, please click on the menu icon _three horizontal lines_ on the top left hand side.)

Please remember that I am a **WRITE IN** candidate so you will need to add my name in the **#6 blank** to support my candidacy. Thank you for making this extra effort.

"Exceptional Leadership is doing the right thing right at the right time." Linda E. Brown

"What lies behind us and what lies before us are tiny matters compared to what lies within us."Ralph Waldo Emerson

<https://sites.google.com/view/dr-linda-brown-custer-school/welcome>

67°F Sunny 1:46 PM 10/19/2023

Education


- Doctorate of Educational Leadership, Montana State University
- Specialist Degree in Educational Leadership, Chadron State
- Masters of Education in Computers, Lesley University
- BS in Elementary Education, University of Colorado




EXPERIENCE

December 2014- January 2023 (Adjunct)**Associate Professor** [Chadron State College](#) (CSC) Chadron, NE

Instruction of Educational Administration Master's program and undergraduate technology for teachers (Online only) Course loads include: EDAD-629 FUNDAMENTALS OF SCHOOL ADMIN; EDAD-634 SCHOOL BUSINESS MGMT/FINANCE; EDAD-633 SCHOOL ADMIN & LEADERSHIP; EDAD 639 PRACTICUM/INTERSHIP; EDAD 638 PERSONNEL ADMINISTRATION; Multiple technology courses.



Aug 2010-December 2014 **Associate Professor** [Chadron State College](#) (CSC)
Chadron, NE


- Instruction of Educational Administration Master's program and undergraduate technology for teachers
 - College representative to ESU 13 Superintendent's consortium and Highway 20 consortium
 - Serve on CSC International Study Abroad Committee and CSC Technology Committee
 - Liaison to Nebraska Legislative Educational Administration Rule 24 Credential Committee
 - Supervisor for both Student Teacher and Principal Internship
 - Provided professional development workshops in technology
 - Completed Quality Matters Rubric and Evaluator training
- 

- Created Open Educational Resources Website
- Envisioned and created the eScribes student trainers as resources for faculty OER implementation
- Spearheaded campus renovation of mediated classrooms
- Revised the Masters in C & I in Education in Technology Integration
- Awarded grants for educational technology improvement, NASA mini Higher Ed, National Education Association (NEA) grant.



2005-2010

- Wyola Superintendent
 - Coal Board Grant (for facility renovations)
 - OPI Professional Development Grants (two years)
 - OPI Summer Professional Development Grant
 - E-rate funding each year
 - Russ grant for electronic media system and programming
 - Department of Commerce Grant
 - Governor's ARRA Grant

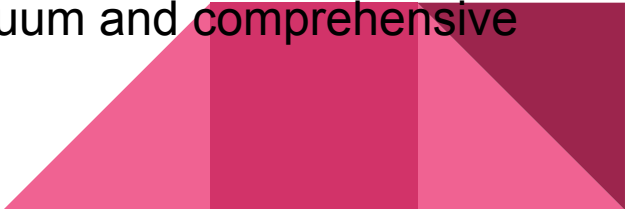
 - LBHC
 - AIEHEC/NASA for \$70,000 for computer programming robotics course (principal agent)
 - NASA Summer Research Experience (\$35,000) (principal agent)
 - RIMI for \$2.5 million over 5 years (member of the grant team)
 - Wisdom for \$750,000 over three years (member of the grant team)
- 

NASA Houston Space Center



Northwest Evaluation Association (NWEA)

Perhaps my most profound contributions have involved sharing the importance of assessment **for** learning and using data to guide and differentiate instruction. Not only have I provided teachers with the underlying paradigm, but I have given them tools (technology) to use in the successful implementation of these teaching strategies. My work as an NWEA MAP national presenter and also my personal implementation of this assessment tool in the districts in which I worked has not only created for teachers **very specific individual student-differentiated learning goals and reading levels**, but has aggregated and disaggregated data for use in the evaluation of the district's curriculum continuum and comprehensive effectiveness.



Teaching and Learning

I strive to develop in the people I work with, whether they are teachers, parents, or students, the trust and confidence in me and in themselves that will enable each of them to take the risks inherent in formulating new and challenging innovations. When individuals feel safe, they are more comfortable venturing into new territory. All people have unique interests and conceptual frameworks from which they operate. As a leader, I seek to identify these and then capitalize on them as I guide conversations and learning experiences to expand understanding and problem-solving confidence.

Be a careful listener.





Thank you!

File: GBI* - Criminal History Record Information

NOTE: Colorado school districts are required by law to adopt a policy on this subject and the law contains some specific direction as to the content or language. This sample contains the content/language that CASB believes best meets the majority of the requirements for handling criminal history record information (CHRI), but districts must ensure that they have written, district-specific procedures in place regarding: (1) the retention of CHRI and (2) the district's specific incident response plan. The district should consult with its own legal counsel to determine appropriate language that meets local circumstances and needs.

The Board is committed to ensuring the protection of the Criminal Justice Information (CJI) and its subset of Criminal History Record Information (CHRI) until the information is purged or destroyed in accordance with applicable record retention rules.

NOTE: Districts must ensure that they have written, district-specific procedures in place regarding the retention of criminal history record information. There is no legal requirement for the length of time that a district must or may retain criminal history record information and there is no retention schedule for criminal history record information listed in the Colorado School District Records Management Manual (as developed and maintained by the Colorado State Archives Department); this decision is left to the district's discretion.

CASB suggests that districts consider applying the retention schedule for personnel job records, as outlined in the Colorado School District Record Management Manual Schedule No. 15 - Personnel Records, as appropriate or as best meets the district's local needs and circumstances.

Accordingly, this policy applies to any electronic or physical media containing Federal Bureau of Investigation (FBI) or Colorado Bureau of Investigation (CBI) CJI while being stored, accessed, or physically moved from a secure location within the district. This policy also applies to any authorized person who accesses, stores, and/or transports electronic or physical media containing criminal history record information.

Criminal Justice Information (CJI) and Criminal History Record Information (CHRI)

CJI refers to all of the FBI Criminal Justice Information Services (CJIS) provided data necessary for law enforcement and civil agencies to perform their missions including, but not limited to biometric, identity history, biographic, property, and case/incident history data.

CHRI means information collected by criminal justice agencies on individuals consisting of identifiable descriptions and notations of arrests, detentions, indictments, information, or other formal criminal charges, and any disposition arising therefrom, including acquittal, sentencing, correctional supervision, and release. The term does not include identification information such as fingerprint records if such information does not indicate the individual's involvement with the criminal justice

system. CHRI is a subset of CJI and for the purposes of this document is considered interchangeable. Due to its comparatively sensitive nature, additional controls are required for the access, use, and dissemination of CHRI.

Proper access, use, and dissemination of CHRI

CHRI must only be used for an authorized purpose consistent with the purpose for which it was accessed or requested and cannot be disseminated outside the receiving departments, related agencies, or other authorized entities. Dissemination to another agency is authorized if (a) the other agency is an Authorized Recipient of such information and is being serviced by the accessing agency, or (b) the other agency is performing noncriminal justice administrative functions on behalf of the authorized recipient and the outsourcing of said functions has been approved by Colorado Bureau of Investigation (CBI) officials with applicable agreements in place.

Personnel security screening

Access to CJI and/or CHRI is restricted to authorized personnel. Authorized personnel is defined as an individual, or group of individuals, who have completed security awareness training and have been granted access to CJI data.

Security awareness training

Basic security awareness training is required within six months of initial assignment, and biennially thereafter, for all personnel with access to said confidential information.

Physical security

All CJI and CHRI information must be securely stored. The district will maintain a current list of authorized personnel. Authorized personnel will take necessary steps to prevent and protect the district from physical, logical, and electronic breaches.

Media protection

Controls must be in place to protect electronic and physical media containing CJI while at rest, stored, or actively being accessed. Electronic media includes memory devices in laptops and computers (hard drives) and any removable, transportable digital memory media, such as magnetic tape or disk, backup medium, optical disk, flash drives, external hard drives, or digital memory card. Physical media includes printed documents and imagery that contain CJI.

The district must securely store electronic and physical media within physically secure locations. The district restricts access to electronic and physical media to authorized individuals. If physical and personnel restrictions are not feasible then the data must be encrypted. When no longer usable, information and related processing items must be properly disposed of to ensure confidentiality.

Media sanitization and disposal

When no longer usable, hard drives, diskettes, tape cartridges, CDs, ribbons, hard copies, print-outs, and other similar items used to process, store, and/or transmit FBI or CBI CJI must be properly disposed of in accordance with measures established by the district.

Physical media (print-outs and other physical media) must be disposed of by one of the following methods:

1. shredding using district-issued shredders; or
2. placed in locked shredding bins for a private contractor to come on-site and shred, witnessed by district personnel throughout the entire process.

Electronic media (hard-drives, tape cartridge, CDs, printer ribbons, flash drives, printer and copier hard-drives, etc.) must be disposed of by one of the following methods:

1. Overwriting (at least 3 times) - an effective method of clearing data from magnetic media. As the name implies, overwriting uses a program to write (1s, 0s, or a combination of both) onto the location of the media where the file to be sanitized is located.
2. Degaussing - a method to magnetically erase data from magnetic media. Two types of degaussing exist: strong magnets and electric degausses. Note that common magnets (e.g., those used to hang a picture on a wall) are fairly weak and cannot effectively degauss magnetic media.
3. Destruction - a method of destroying magnetic media. As the name implies, destruction of magnetic media is to physically dismantle by methods of crushing, disassembling, etc., ensuring that the platters have been physically destroyed so that no data can be pulled.

IT systems that have been used to process, store, or transmit FBI or CBI CJI and/or sensitive and classified information must not be released from the district's control until the equipment has been sanitized and all stored information has been cleared using one of the above methods.

Account management

The district must manage information system accounts, including establishing, activating, modifying, reviewing, disabling, and removing accounts. The district must validate information systems accounts at least annually and must document the validation process.

All accounts must be reviewed at least annually by the designated CJIS point of contact or their designee to ensure that access and account privileges commensurate with job functions, need-to-know, and employment status on systems that contain CJI. The CJIS point of contact may also conduct periodic reviews.

Reporting information security events

The district must promptly report incident information to appropriate authorities to include the CBI's Information Security Officer (ISO). Information security events and weaknesses associated with information systems must be communicated in a manner allowing timely corrective action to be taken. Formal event reporting and escalation procedures must be in place. Wherever feasible, the district must employ automated mechanisms to assist in the reporting of security incidents.

All employees, contractors, and third party users must be made aware of the procedures for reporting the different types of event and weakness that might have an impact on the security of district assets and are required to report any information security events and weaknesses as quickly as possible to the designated point of contact.

Policy violation/misuse notification

Violation of this policy or misuse of CHRI by any personnel can result in significant disciplinary action, up to and including loss of access privileges, civil and criminal prosecution, and/or termination.

Likewise, violation of this policy or misuse of CHRI by any visitor can result in similar disciplinary action against the sponsoring employee, and can also result in termination of services with any associated consulting organization or prosecution in the case of criminal activity.

(Adoption date)

LEGAL REFS.: P.L. 92-544 (authorizes the FBI to exchange CHRI with officials of state and local governmental agencies for licensing and employment purposes)

28 C.F.R. 20.33 (b) (limited dissemination of criminal history record information)

28 C.F.R. 50.12 (b) (notification requirements regarding fingerprints)

C.R.S. 22-2-119.3 (6)(d) (name-based criminal history record check

definition)

C.R.S. 22-32-109.8 (non-licensed personnel - submittal of fingerprints and

name-based criminal history record check)

C.R.S. 22-32-109.9 (licensed personnel - submittal of fingerprints and name-

based criminal history record check)

C.R.S. 24-72-302 (definition of criminal justice information)

CROSS REFS.: GBEB, Staff Conduct (and Responsibilities)

GCE/GCF, Professional Staff Recruiting/Hiring

GDE/GDF, Support Staff Recruiting/Hiring

[Revised February 2022]

COLORADO SAMPLE POLICY 2020©

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Adoption date: February 20, 2024

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